

Westborough BPAC
Meeting Minutes
February 9, 2016

Attendance: Bruce Tretter, Don Burn, Ellen Gugel, Glenn McLeod, Brendan Hanrahan, Howard Drake, Kristi Williams

Town Sidewalk Plan: Asst. Town Manager Kristi Williams attended the meeting to discuss a drafted town sidewalk management and construction. Town Conservation Officer Derek Saari & Town Engineer Carl Balduf worked with Kristi to develop a sidewalk rating criteria focused on structural integrity, connectivity to areas of interest in town, ADA accessibility, and physical obstacles. The sidewalk plan will be a permanent component of the town's Road Mgt. System and will be reviewed and updated every fall. Kristi suggested that the BPAC and DPW would be good resources for requesting new sidewalks, especially considering that the DPW has suggested combining road repaving with sidewalk expansion.

Jan. 12 and Jan. 19 Meeting Minutes. The committee unanimously approved Jan. 12 minutes. Ellen will provide Jan. 19 meeting minutes by next meeting.

CarMax Update: Bruce reported that he met with town conservation officer Derek Saari, town engineer Carl Balduf, and all CarMax contactors at the CarMax site on Jan. 26th. All parties agreed that a trail fitting within the bounds of our easement with CarMax would be graded in May, at which time those same parties would evaluate the grading work to determine if it meets trail building requirements.

Don & Ellen went to recent WCLT board meeting to ask support for our town meeting articles and possibly allowing us to participate in their 501C3 non-profit program. WCLT said they would support our trail as a project and could help as an avenue for funding.

Shrewsbury BWALT Presentation: Don reported that he will attend a St. Patrick's Day event in Shrewsbury to pitch the BWALT trail and its benefit to all participating towns.

FinCom Preparation for BPAC Town Meeting Articles: The committee discussed and made edits to the town meeting articles regarding the proposed construction of the E. Main to Lyman St. section of BWALT trail, a request for four sets of flashing crosswalk signs and a flashing yield sign for the E. Main entrance into the downtown traffic rotary, and the town's acceptance of BWALT related easements.

E. Main – Lyman St. Abutter Meeting: The BPAC will host an informational meeting for those residents abutting the proposed E. Main St. to Lyman St. section of BWALT trail on Feb. 10th at 7 PM in the Town Hall's Memorial Hall (selectmen's meeting room).

BPAC Participation in YMCA Mission in Motion and Spring Festival: Bruce has been in contact with the YMCA and Landry's Bike Shop regarding participation at the March 19th Mission in Motion at the YMCA. The BPAC and Landry's will have display tables in the main lobby upstairs. Landry's will also conduct a session on bicycle maintenance.

At Spring Festival, the BPAC will have a table both to display BPAC information and to donate bike helmets with David White from White, Gluck & Breakstone Law Firm. Landry's will

have a light maintenance tent. The BPAC, along with the town's recreation department, will also sponsor and lead a family-friendly bike ride into and through the Green St., Cottage St. and Cedar Street neighborhood.

Next meeting: Mar. 8, 2016. As part of the agenda, the committee will determine future meeting start times at that meeting.